

Bury College Higher Education Review Action Plan – June 2016

The full Higher Education Review report can be accessed on the QAA website:

<http://www.qaa.ac.uk/en/ReviewsAndReports/Documents/Bury%20College/Bury-College-HER-16.pdf>



Good practice, affirmation or recommendation	Action to be taken	Review date	Responsibility	Success indicators	Completion date
Good practice: Flexibility of the admissions procedure and the personalised level of support and information given to applicants throughout the process	Continue with good practice and ensure current procedures are extended to relevant higher apprenticeships/Degree Apprenticeships	September 16	Director of Higher Education	Implementation of good practice across all higher level programmes	October 2016
Good practice: The personalised and collaborative platform provided by the VLE that gives students greater ownership of their learning experience	To extend current good practice to higher level qualifications which include an element of online delivery	October 2016	Director of Higher Education and relevant Curriculum Director	Evidence of sharing of good practice	December 2016

<p>Good practice:</p> <p>The high level of individualised pastoral and academic support which enables students to develop their academic, personal and professional potential</p>	<p>Continuation of good practice and development of academic writing modules for all first year students</p>	<p>October 2016</p>	<p>Director of Higher Education in conjunction with relevant curriculum teams</p>	<p>Development and delivery of 'academic writing module'</p> <p>Positive student feedback</p>	<p>December 2016</p>
<p>Good practice:</p> <p>The comprehensive and systematic representation structures and support which empower students to contribute to the enhancement of their educational experience</p>	<p>Continuation of good practice and extension of student representation to all higher level programmes including higher apprenticeships and Degree Apprenticeships</p>	<p>October 2016</p>	<p>Director of Higher Education</p>	<p>Student representatives identified and engaged with throughout the student life cycle</p>	<p>November 2016</p>
<p>Good practice:</p> <p>The consistent, high quality and timely feedback on assessment which facilitates the achievement of learning outcomes</p>	<p>Continuation of good practice and further developed to meet the needs of all students</p>	<p>October 2016</p>	<p>Director of Teaching, Learning and Research</p>	<p>Protocols established for giving effective feedback to all students on higher level programmes including Higher/Degree Apprenticeships</p>	<p>January 2017</p>

<p>Recommendation:</p> <p>Ensure that quality initiatives and activities are evaluated at a strategic level to inform the enhancement of HE</p>	<p>Restructuring of current committee structures to ensure more effective reporting and evaluation of QA actions</p>	<p>June 2016</p>	<p>Leadership team</p>	<p>Acceptance and implementation of revised Higher Education structure and Terms of Reference</p>	<p>August 2016</p>
<p>Recommendation:</p> <p>Strengthen the role of the senior deliberative quality committee to ensure that HE policies and procedures are effectively monitored and systematically reviewed</p>	<p>Restructuring of current committee structures to ensure more effective reporting and evaluation of QA procedures and the impact on student learning opportunities</p>	<p>June 2016</p>	<p>Leadership team</p>	<p>Acceptance and implementation of revised Higher Education structure and Terms of Reference</p>	<p>October 2016</p>
<p>Recommendation:</p> <p>Ensure that self-assessment and quality improvement plans are rigorous at all levels and fully cognisant of key quality reference points</p>	<p>Development of SAR process to ensure that the relevant expectations of the quality code are being adhered to</p>	<p>September 2016</p>	<p>Head of Standards</p>	<p>Programme level and curriculum level SARs comply with the relevant Quality Code validated through the SAR panels.</p> <p>Continuous improvement plans are monitored and where appropriate</p>	<p>October 2016</p>

				focused on in regular business reviews	
<p>Affirmation:</p> <p>The steps being taken to improve and enhance the lesson observation process and the role of the LIL in the ongoing support and development of staff</p>	<p>Continue with current Higher Education lesson observation process supported by targeted CPD and membership of the HEA</p>	<p>September 2016</p>	<p>Director of Teaching, Learning and Research</p>	<p>The sharing of good practice identified through the lesson observation process via the established Higher Education committees</p> <p>At least one member of staff per higher education programme becoming either an Associate Fellow or Fellow of the HEA</p>	<p>July 2017</p>
<p>Affirmation:</p> <p>The work being undertaken to establish the HE forum to formalise the dissemination of good practice</p>	<p>Continue to support the HE forum with particular reference to scholarly activity</p>	<p>December 2016</p>	<p>Director of Teaching, Learning and Research</p>	<p>The Sharing of good practice via the established Higher Education Committees</p>	<p>July 2017</p>